

IRRV Organisational Membership



Application Form



irrv

INSTITUTE OF REVENUES
RATING & VALUATION

Organisational Membership



Application Form

Name of Organisation

Contact Name

Telephone Number

Email Address

Address

Invoice Address
(If different from above)

Web Address

Company Reg. No.

Business Area (please tick the categories that apply)

Local Taxation
& Revenues

Welfare Benefits

Valuation

Fraud / Investigation

Information Technology

Consultancy / Training

Other (Please state)

Number of Employees (Including Consultants)

Sole Trader

Up to 10 Employees

Over 10 Employees

Does your Organisation or Directors belong to any other Professional Body. If yes, please provide details (including membership number and status).

Yes

No

Has your Organisation or Directors been subject to any personal or corporate insolvency proceedings in relation to similar business activities. If yes, please state.

Yes

No

Has your Organisation or Directors been subject to any form of investigation, negative civil action or publicity in relation to similar business activities. If yes, please state.

Yes

No

In no more than 250 words, please provide with your application form, additional information that explains the role played by the Organisation within the Profession.

The Institute is registered under the Data Protection Act 1998 for the sale of personal information. If you do not want your name and address given or sold to a third party, please tick this box.

Declaration

I, on behalf of the above Organisation, undertake to abide by the IRRV Code of Conduct for members. This can be found on the IRRV Website <https://www.rrv.net/homenew/item.php?wid=52&iid=21529&did=108>.

Signed on behalf of the Organisation

Print Name

Job Title

Date

Criteria for awarding Organisational Membership

IRRV Organisational Membership is more than just a badge. Organisational members are meeting the perception of Revenues, Benefits and Valuation professionals in the workplace by giving them a voice and the confidence to grow in their careers. The Organisation must show they are committed to developing their people.

The partnership with the IRRV is a clear signal that an Organisation takes their professional responsibilities seriously and are using resources to develop business-critical skills that provides genuine career progression. This ensures employees gain access to practical career development tools.

Organisations the IRRV collaborate with, underline the integrity of their activity by signing up to the IRRV Code of Conduct, confirming their commitment to professionalism and to working in the best interest of society and clients. Through membership, the Organisation signs a pledge, demonstrating to customers and the wider community they are committed to upholding professional and ethical standards.

Wherever the Organisation is in its professional membership journey, it is essential to embed IRRV Organisational Membership into its culture. As with all partnerships, the more put in, the more you get out. We will ask an Organisation to designate an IRRV coordinator to ensure it gets most from our collaboration.

An Organisation must share the Institute's values and ethos and work within the wider field of the profession. Being an IRRV Organisational Member does not confer a mark of accreditation or approval by the Institute. Instead, its functions should be seen as more a partnership of mutual support and encouragement.

A benefit of being an IRRV Organisational member is that we listen to what they have to say and share ideas with all our members. The IRRV participates in all discussions relating to the Government's plans for our areas of professional interest. By belonging to a Professional Body, it gives an Organisation a direct voice in policy and makes their voice heard.

Our relationship with an IRRV Organisational Member remains within professional boundaries at all times. It is the IRRV responsibility to make sure an Organisation has the knowledge and skills necessary to work effectively with clients. The IRRV will work in a fair and inclusive way, promoting justice and equality of opportunity, challenging any discriminatory or oppressive behaviour or practice.

A checking process will be undertaken by the IRRV before accepting an IRRV Organisational Member. This includes proof of insurance, the flexibility of contractual terms and conditions, a proper complaints process and an understanding that the service could be subject to audit. The Organisation must be a registered and established entity and have a robust privacy policy in place.

In considering an application for IRRV Organisational Membership, we look at the types of products / services provided and who receives them (i.e. public and / or private sector). This includes how an Organisation advertises its products / services and engages with potential clients. Marketing communications will be reviewed as part of the application process.

Applicants for IRRV Organisational Membership will initially be required to complete an application form. This will then be considered in line with a procedure agreed by the IRRV National Council. Membership in any one year will expire on 31 December. A review will be conducted annually to ensure an Organisation still adheres to the criteria for IRRV Organisational Membership.

Procedure for Awarding Organisational Membership

1. Application is received by the Chief Executive who will refer the application on to the Chair of the Professional Conduct Committee with a recommendation to approve or refuse.
2. If the Chair of the Professional Services Committee approves the application, the Chief Executive will then advise Council of the decision taken in an e-mail. Council Members will then have 7 days to raise any concerns. Should no concerns be raised, the application will be approved. If an objection is received, the application will be referred to the Professional Conduct Committee for further consideration. A report will then be brought to Council where the Chair of the Professional Conduct Committee will report on the case. The final decision will then be subject to a vote within Council.
3. If the Chair of the Professional Services Committee either supports the recommendation of the Chief Executive to refuse an application or disagrees with the recommendation of the Chief Executive to approve, the application will be referred to the Professional Conduct Committee for consideration. A report will then be brought to Council where the Chair of the Professional Conduct Committee will report on the case. The final decision will then be subject to a vote within Council.