

# MEMBERSHIP PAYMENT GUIDE

Please complete this form in BLOCK CAPITALS

You can pay your membership fees in one of the following ways:

## Visa or MasterCard

Complete the [Payment Form](#) and return it to 41 Doughty Street, London, WC1N 2LF.

## Cheque/postal order

Make your payment payable to IRRV. Remember to write your name and IRRV membership number on the back and return it to 41 Doughty Street, London, WC1N 2LF.

## BACS

Please arrange to make payment direct to our bank account quoting your membership number on the transaction. Our bank details are as follows:

Account Name: The Institute of Revenues, Ratings and Valuation (IRRIV)  
Sort Code: 15-10-00  
Account Number: 21274693  
Bank Name: Royal Bank of Scotland

## Direct Debit

Complete the Direct Debit section of the [Payment Form](#) and return it to 41 Doughty Street, London, WC1N 2LF.

**Please note that payment of your membership fees must be provided with your application (if applicable), and can only be made using one of the methods above.**

How to calculate your membership fees:

For your information the membership subscription year runs from 1st January until 31 December.

You will need to pay the period up until 31 December for the current year and if you are applying to be a Student member you must be a member until the 31 December in the year that you are sitting examinations.

The current yearly Membership subscription rates are as follows:

Membership Grade	Yearly fee 2010	Yearly fee 2011
Honours Membership	£200.00	£200.00
Diploma Membership	£170.00	£170.00
Technician Membership	£141.00	£141.00
Affiliate Membership	£141.00	£141.00
Graduate Membership	£102.00	£102.00
Student Membership*	£94.00	£94.00
Retired Membership	£43.00	£43.00

\*Plus one off joining fee of £20

Membership applications are approved on the 1st of the following month which you apply. To calculate your membership fees divide the amount due above by 12 and multiply by the number of months you will be a member. This will give you the amount due.

For example;

1. Your Honours membership form is received in April 2010 and approved on the 1st of the following month (i.e. 1st May 2010) = £200.00 ÷ 12 × 8 (May –December) = £133.33 due. Your renewal will be issued in December 2010.

2. You apply for Student Membership in September 2010 and approved on the 1st of the following month and are sitting examinations in June 2011 = £94.00 ÷ 12 × 3 (October –December 2010) + £94.00 (January –December 2011) + £20 one-off joining fee = £137.50. Your renewal will be issued in December 2011.